

User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions, increases emissions, or has no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

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- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback

The Reytons Concert, hire of Clifton Park, July 2024  
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- Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

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Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	Increase		An increase in emissions from temporary non-domestic buildings such as staging, lighting, power, pyrotechnics (if used), catering establishments etc. There may also be corresponding increases in emissions through use of other facilities within Rotherham, such as hotels and catering establishments.	Review of carbon footprint information is available to assess possible options for reductions to be put in place by organiser.	Direct monitoring with organiser pre and post event if possible.
Emissions from transport?	Increase	No impact expected as this is a one-off rental of land and not commissioned by the Council so wouldn't be considered within its emissions boundary.	The event itself will draw a significant number of people towards it, many of which will travel by car and may come across boundaries to access the event. As such carbon emissions will increase as a result.	Recommendations to be submitted to the events organiser with regards to encouraging public transport.	Direct monitoring with organiser pre and post event if possible. N.B. Data may not be available.
Emissions from waste, or the quantity of waste itself?	Increase	Waste not properly disposed of by the events team may need to be disposed of by the Council and as such would increase the Council's	The event is likely to increase waste due to the number of visitors expected and the likely need for catering on site.	Encourage responsible waste management and sustainable catering approaches as part of agreement with the events organiser.	Direct monitoring with organiser pre and post event if possible.

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		emissions by producing more waste.			
Emissions from housing and domestic buildings?	No impact				
Emissions from construction and/or development?	No impact				
Carbon capture (e.g. through trees)?	No or small impact		There is currently no information relating to any carbon capture associated with the event programme. It is possible that damage to existing good quality, mature trees and green infrastructure occurs as a result of the event which would result in a lessening of the borough carbon sequestration capacity. As such this should be appropriately managed and considered as part of the agreement.	Research into the organiser suggests that measures for offsetting of CO <sub>2</sub> are available but this is dependent on the artist. It is there fore recommended that this is investigated in more details with existing contacts to determine the impact of this particular event as part of the agreement process.	Monitoring of tree baseline before and after event to ensure any replacements and returned grounds condition is like for like.

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Identify any emission impacts associated with this decision that have not been covered by the above fields:

A large event such as this is likely to have a high carbon footprint if not managed appropriately and/or is offset. Mitigation is preferred over offsetting as the carbon emissions are generally kept within the locality and will remain as part of Rotherham's overall carbon footprint. However, it should be noted that in this case the carbon footprint of the event is not under the control of the Council though the Council will have some influence through contacts and agreements with the event organiser.

Please provide a summary of all impacts and mitigation/monitoring measures:

It is likely that this event will have a large carbon footprint which will impact on the borough's carbon footprint through temporary buildings, energy use, transport and waste. There may also be some negative impact on carbon sequestration capacity through environmental damage of the site at Clifton Park due to the number of people present and the service of alcohol. It is important that consideration is given to the recommendations provided to the event organisers in terms of return of the site post event and potential measures that could be undertaken in advance. For example, monitoring of their carbon footprint, sharing sustainable transportation options and responsible waste management. It should be noted that as the Council is not responsible for this event, only the rental of the site, the mitigating actions suggested may not be undertaken and may not result in a reduction in potential impact.

Supporting information:

Completed by:  
(Name, title, and service area/directorate).

Louise Preston, Climate Change Manager  
Strategic Asset Management  
Finance & Customer Services  
Neil Best  
Head of Commercial Development and Visitor Experience  
Culture, Sport and Tourism  
Regeneration and Environment

Please outline any research, data, or information used to complete this [form].

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If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	